

# THE STANDARD REUNIFICATION METHOD

# REX

## REUNIFICATION EXERCISE

**Exercise Support Materials**

The "I Love U Guys" Foundation



**STANDARD  
REUNIFICATION METHOD™**

EXERCISE ITERATION ROSTERS

## **PEACE**

It does not mean to be in a place where there is no noise, trouble, or hard work.

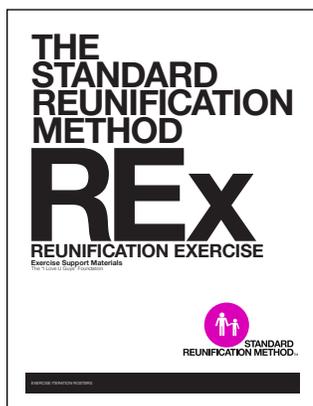
It means to be in the midst of those things and still be calm in your heart.



# STANDARD REUNIFICATION METHOD™

## CHANGE HISTORY VERSION 1.0

AUTHOR/CONTRIBUTOR	VERSION	REVISION DATE	REVISION COMMENTARY
John-Michael Keyes	DRAFT 0.1	2021-06-02	Primary Release Version
John-Michael Keyes	DRAFT 0.1	2021-06-26	Expanded Manifest and Schedule
Dan Rector	Version 1.0	2022-04-09	Re-authoring including: <ul style="list-style-type: none"><li>• Content development</li><li>• Content continuity</li><li>• Content revision</li></ul>
Ellen Stoddard-Keyes Andrew Arnold	Version 1.1	2023-05-25	Minor content revision and edits



### The Standard Reunification Method - REX

Standard Reunification Method Reunification Exercise

Version 1.1

ISBN-13:



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## **THE “I LOVE U GUYS” FOUNDATION**

On September 27th, 2006 a gunman entered Platte Canyon High School in Bailey, Colorado, held seven girls hostage, and ultimately shot and killed Emily Keyes. During the time she was held hostage, Emily sent her parents text messages... “I love you guys” and “I love u guys. k?” Emily's kindness, spirit, fierce joy, and the dignity and grace that followed this tragic event define the core of The “I Love U Guys” Foundation.

### **MISSION**

The “I Love U Guys” Foundation was created to restore and protect the joy of youth through educational programs and positive actions in collaboration with families, schools, communities, organizations, and government entities.

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  - 3.1 Localization

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### **SPECIAL THANKS**

Pat Hamilton - Executive Director of Operations,  
Adams 12 Five Star Schools

Kent Davies - Emergency Manager,  
City and County of Broomfield

John McDonald - Executive Director, Safety,  
Security and Emergency Planning,  
Jefferson County Public Schools

Heidi Walts - Commander, Firestone Police  
Department

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### **AUTHOR/CONTRIBUTOR INFORMATION**

Materials were sourced from Adams 12 Five Star Schools, Hillsboro School District, Hays County, and FEMA.

John-Michael Keyes - Initial Draft Author  
The “I Love U Guys” Foundation  
Executive Director  
[johnmichael@iloveguys.org](mailto:johnmichael@iloveguys.org)

Andy Arnold - Version 1.1 Author  
The “I Love U Guys” Foundation  
Instructor/Explorer  
[andy@iloveguys.org](mailto:andy@iloveguys.org)

### **CONTACT INFORMATION**

The “I Love U Guys” Foundation can be reached online at <https://iloveguys.org>

Email: [srm@iloveguys.org](mailto:srm@iloveguys.org).

The “I Love U Guys” Foundation  
PO Box 489, Placitas, NM 87043  
303.426.3100

# EXERCISE ITERATION 1

**Class A Roster - Page 14**

**Class B Roster - Page 15**

# EXERCISE ITERATION

## 1

### Instructor/Exercise Lead Checklist:

- Assign an Incident Commander (IC).
  - Have the IC assign supervisors and a scribe.
  - Lead the IC, supervisors, and scribe on a “leaders recon” to come up with a plan and layout (5-10 minutes max).
  - Supervisors go back to their team members and brief them on the plan and layout, they can walk their team through the layout if they choose to do so.
  - Supervisors lead their teams as they set up their assigned stations or areas.
  - Once Students and Parents are assigned, place Class Leaders with classes.
  - Have Class Leaders lead Students into the assembly area (for this scenario, they will be on-site while the setup occurs).
  - Have the Student Assembly Supervisor count the Students and Class Leaders and forward that number to the IC.
  - The Student Assembly Supervisor develops a name-by-name roster of Students and Class Leaders.
  - The Student Assembly Supervisor sends a copy of the name-by-name roster to the Parent Check-in Area Accountant
  - IC checks with all Supervisors
  - IC makes the call to begin
  - Reunification begins
  - Once all Students are reunified, prompt the IC to request the Accountant and Student Assembly Supervisor cross reference rosters to ensure no one is missing.
  - End Exercise
  - Walk the Student group through the process so they get to see it
- Conduct AAR/Debrief
  - For Debrief go position by position and ask them: “Tell me your thoughts. What went well? What could be improved?”
    - Order:
      1. Greeter Supervisor
      2. Greeter Team
      3. Check-In Area Supervisor
      4. Checkers
      5. Accountants
      6. Reunification Area Supervisor
      7. Reunifiers
      8. Student Assembly Area Supervisor
      9. Class Leaders
      10. Students
      11. Exit Director
      12. Parents
  - End with any final thoughts or observations

# EXERCISE ITERATION

## 1

### Instructor/Exercise Lead Checklist:

- Assign an Incident Commander (IC).
  - Have the IC assign supervisors and a scribe.
  - Lead the IC, supervisors, and scribe on a “leaders recon” to come up with a plan and layout (5-10 minutes max).
  - Supervisors go back to their team members and brief them on the plan and layout, they can walk their team through the layout if they choose to do so.
  - Supervisors lead their teams as they set up their assigned stations or areas.
  - Once Students and Parents are assigned, place Class Leaders with classes.
  - Have Class Leaders lead Students into the assembly area (for this scenario, they will be on-site while the setup occurs).
  - Have the Student Assembly Supervisor count the Students and Class Leaders and forward that number to the IC.
  - The Student Assembly Supervisor develops a name-by-name roster of Students and Class Leaders.
  - The Student Assembly Supervisor sends a copy of the name-by-name roster to the Parent Check-in Area Accountant
  - IC checks with all Supervisors
  - IC makes the call to begin
  - Reunification begins
  - Once all Students are reunified, prompt the IC to request the Accountant and Student Assembly Supervisor cross reference rosters to ensure no one is missing.
  - End Exercise
  - Walk the Student group through the process so they get to see it
- Conduct AAR/Debrief
  - For Debrief go position by position and ask them: “Tell me your thoughts. What went well? What could be improved?”
    - Order:
      13. Greeter Supervisor
      14. Greeter Team
      15. Check-In Area Supervisor
      16. Checkers
      17. Accountants
      18. Reunification Area Supervisor
      19. Reunifiers
      20. Student Assembly Area Supervisor
      21. Class Leaders
      22. Students
      23. Exit Director
      24. Parents
  - End with any final thoughts or observations

# EXERCISE ITERATION

# 1

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Adams	Clare	2017-01-02			
Anderson	Bailey	2017-01-18			
Baker	Cody	2017-02-03			
Brown	Altair	2017-02-19			
Carter	Cruz	2017-03-07			
Collins	Drew	2017-03-23			
Cooper	Tony	2017-04-08			
Davis	Angel	2017-04-24			
Evans	Diamond	2017-05-10			
Gonzalez	Corey	2017-05-26			
Hall	Carson	2017-06-11			
Hernandez	Chance	2017-06-27			
Howard	Val	2017-07-13			
Johnson	Addison	2017-07-29			
King	Charley	2017-08-14			
Lee	Carlin	2017-08-22			
Lewis	Carey	2017-08-30			
Lopez	Cheng	2017-09-07			
Martin	Brett	2017-09-15			
Martinez	Brin	2017-09-23			
Miller	Austyn	2017-10-01			
Mitchell	Dakota	2017-10-09			
Moore	Avery	2017-10-17			
Morgan	Harper	2017-10-25			
Morris	Fiore	2017-11-02			
Murphy	Haru	2017-11-10			

# EXERCISE ITERATION

# 1

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Nelson	Courtney	2017-11-18			
Parker	Delaney	2017-11-26			
Perez	Dale	2017-12-04			
Reed	Freddie	2017-12-20			
Rivera	Hayden	2016-01-05			
Robinson	Brook	2016-01-21			
Rogers	Frankie	2016-02-06			
Scott	Cheyenne	2016-02-22			
Stewart	Ellery	2016-03-09			
Thomas	Blair	2016-03-25			
Turner	Dana	2016-04-10			
Ward	Whitney	2016-04-26			
Williams	Alex	2016-05-12			
Wright	Charlie	2016-05-28			

# EXERCISE ITERATION

# 1

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Adams	Clare	2017-01-02			
Anderson	Bailey	2017-01-18			
Baker	Cody	2017-02-03			
Brown	Altair	2017-02-19			
Carter	Cruz	2017-03-07			
Collins	Drew	2017-03-23			
Cooper	Tony	2017-04-08			
Davis	Angel	2017-04-24			
Evans	Diamond	2017-05-10			
Gonzalez	Corey	2017-05-26			
Hall	Carson	2017-06-11			
Hernandez	Chance	2017-06-27			
Howard	Val	2017-07-13			
Johnson	Addison	2017-07-29			
King	Charley	2017-08-14			
Lee	Carlin	2017-08-22			
Lewis	Carey	2017-08-30			
Lopez	Cheng	2017-09-07			
Martin	Brett	2017-09-15			
Martinez	Brin	2017-09-23			
Miller	Austyn	2017-10-01			
Mitchell	Dakota	2017-10-09			
Moore	Avery	2017-10-17			
Morgan	Harper	2017-10-25			
Morris	Fiore	2017-11-02			
Murphy	Haru	2017-11-10			
Nelson	Courtney	2017-11-18			
Parker	Delaney	2017-11-26			

# EXERCISE ITERATION

# 1

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Perez	Dale	2017-12-04			
Reed	Freddie	2017-12-20			
Rivera	Hayden	2016-01-05			
Robinson	Brook	2016-01-21			
Rogers	Frankie	2016-02-06			
Scott	Cheyenne	2016-02-22			
Stewart	Ellery	2016-03-09			
Thomas	Blair	2016-03-25			
Turner	Dana	2016-04-10			
Ward	Whitney	2016-04-26			
Williams	Alex	2016-05-12			
Wright	Charlie	2016-05-28			

# EXERCISE ITERATION

# 1

## Student Assembly Roster

Last Name	Student	Birthday	Class A	Class B
Adams	Clare	2017-01-02		
Anderson	Bailey	2017-01-18		
Baker	Cody	2017-02-03		
Brown	Altair	2017-02-19		
Carter	Cruz	2017-03-07		
Collins	Drew	2017-03-23		
Cooper	Tony	2017-04-08		
Davis	Angel	2017-04-24		
Evans	Diamond	2017-05-10		
Gonzalez	Corey	2017-05-26		
Hall	Carson	2017-06-11		
Hernandez	Chance	2017-06-27		
Howard	Val	2017-07-13		
Johnson	Addison	2017-07-29		
King	Charley	2017-08-14		
Lee	Carlin	2017-08-22		
Lewis	Carey	2017-08-30		
Lopez	Cheng	2017-09-07		
Martin	Brett	2017-09-15		
Martinez	Brin	2017-09-23		
Miller	Austyn	2017-10-01		
Mitchell	Dakota	2017-10-09		
Moore	Avery	2017-10-17		
Morgan	Harper	2017-10-25		
Morris	Fiore	2017-11-02		
Murphy	Haru	2017-11-10		
Nelson	Courtney	2017-11-18		
Parker	Delaney	2017-11-26		

# EXERCISE ITERATION

# 1

## Student Assembly Roster

Last Name	Student	Birthday	Class A	Class B
Perez	Dale	2017-12-04		
Reed	Freddie	2017-12-20		
Rivera	Hayden	2016-01-05		
Robinson	Brook	2016-01-21		
Rogers	Frankie	2016-02-06		
Scott	Cheyenne	2016-02-22		
Stewart	Ellery	2016-03-09		
Thomas	Blair	2016-03-25		
Turner	Dana	2016-04-10		
Ward	Whitney	2016-04-26		
Williams	Alex	2016-05-12		
Wright	Charlie	2016-05-28		

# EXERCISE ITERATION

# 1

## Class A Roster

Present?	Last Name	Student	Parent	Birthday	Allergies
	Adams	Clare	Randy	2017-01-02	None
	Baker	Cody	Raven	2017-02-03	Cats & Dogs
	Carter	Cruz	Rene	2017-03-07	None
	Cooper	Tony	Sydney	2017-04-08	None
	Evans	Diamond	Sam	2017-05-10	None
	Hall	Carson	Meredith	2017-06-11	None
	Howard	Val	Taylor	2017-07-13	Soy
	King	Charley	Nevada	2017-08-14	None
	Lewis	Carey	Macy	2017-08-30	None
	Martin	Brett	Lesley	2017-09-15	Soy
	Miller	Austyn	Kassidy	2017-10-01	None
	Moore	Avery	Kelsey	2017-10-17	Milk
	Morris	Fiore	Shelley	2017-11-02	None
	Nelson	Courtney	Reese	2017-11-18	None
	Perez	Dale	Ripley	2017-12-04	Wheat
	Rivera	Hayden	Sunny	2016-01-05	None
	Rogers	Frankie	Sidney	2016-02-06	None
	Stewart	Ellery	Shannon	2016-03-09	None
	Turner	Dana	Robin	2016-04-10	None
	Williams	Alex	Jamie	2016-05-12	None

# EXERCISE ITERATION

# 1

## Class B Roster

Present?	Last Name	Student	Parent	Birthday	Allergies
	Anderson	Bailey	Kennedy	2017-01-18	Peanuts
	Brown	Altair	Jordan	2017-02-19	Hamsters
	Collins	Drew	September	2017-03-23	None
	Davis	Angel	Justice	2017-04-24	None
	Gonzalez	Corey	Reagan	2017-05-26	Shellfish
	Hernandez	Chance	Morgan	2017-06-27	None
	Johnson	Addison	Jaden	2017-07-29	None
	Lee	Carlin	Madison	2017-08-22	Lobster
	Lopez	Cheng	Pat	2017-09-07	None
	Martinez	Brin	Logan	2017-09-23	None
	Mitchell	Dakota	Riley	2017-10-09	Peanuts
	Morgan	Harper	Sparrow	2017-10-25	None
	Murphy	Haru	Stacey	2017-11-10	None
	Parker	Delaney	Rudo	2017-11-26	None
	Reed	Freddie	Silver	2017-12-20	None
	Robinson	Brook	London	2016-01-21	None
	Scott	Cheyenne	Phoenix	2016-02-22	None
	Thomas	Blair	Kim	2016-03-25	Pollen
	Ward	Whitney	Zorion	2016-04-26	None
	Wright	Charlie	Ocean	2016-05-28	None

# EXERCISE ITERATION 2

**Class A Roster - Page 10**

**Class B Roster - Page 11**

# EXERCISE ITERATION

## 2

### Instructor/Exercise Lead Checklist:

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  - Supervisors go back to their team members and brief them on the plan and layout, they can walk their team through the layout if they choose to do so.
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  - Have Class Leaders lead Students into the assembly area (for this scenario, they will be on-site while the setup occurs).
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  - The Student Assembly Supervisor develops a name-by-name roster of Students and Class Leaders.
  - The Student Assembly Supervisor sends a copy of the name-by-name roster to the Parent Check-in Area Accountant
  - IC checks with all Supervisors
  - IC makes the call to begin
  - Reunification begins
  - Once all Students are reunified, prompt the IC to request the Accountant and Student Assembly Supervisor cross reference rosters to ensure no one is missing.
  - End Exercise
  - Walk the Student group through the process so they get to see it
- Conduct AAR/Debrief
  - For Debrief go position by position and ask them: “Tell me your thoughts. What went well? What could be improved?”
  - Order:
    1. Greeter Supervisor
    2. Greeter Team
    3. Check-In Area Supervisor
    4. Checkers
    5. Accountants
    6. Reunification Area Supervisor
    7. Reunifiers
    8. Student Assembly Area Supervisor
    9. Class Leaders
    10. Students
    11. Exit Director
    12. Parents
  - End with any final thoughts or observations

# EXERCISE ITERATION

## 2

### Instructor/Exercise Lead Checklist:

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      15. Check-In Area Supervisor
      16. Checkers
      17. Accountants
      18. Reunification Area Supervisor
      19. Reunifiers
      20. Student Assembly Area Supervisor
      21. Class Leaders
      22. Students
      23. Exit Director
      24. Parents
  - End with any final thoughts or observations

# EXERCISE ITERATION 2

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Allen	Casey	2017-01-10			
Bailey	Haven	2017-01-26			
Bell	Hartley	2017-02-11			
Campbell	Dee	2017-02-27			
Clark	Cadence	2017-03-15			
Cook	Garland	2017-03-31			
Cox	Trinidad	2017-04-16			
Edwards	Dominique	2017-05-02			
Evans	Diamond	2017-05-10			
Garcia	Brier	2017-05-18			
Gonzalez	Corey	2017-05-26			
Green	Chris	2017-06-03			
Hall	Carson	2017-06-11			
Harris	Brady	2017-06-19			
Hernandez	Chance	2017-06-27			
Hill	Cherokee	2017-07-05			
Howard	Val	2017-07-13			
Jackson	Bliss	2017-07-21			
Johnson	Addison	2017-07-29			
Jones	Alpha	2017-08-06			
King	Charley	2017-08-14			
Lee	Carlin	2017-08-22			
Lopez	Cheng	2017-09-07			
Martinez	Brin	2017-09-23			
Mitchell	Dakota	2017-10-09			
Morgan	Harper	2017-10-25			
Murphy	Haru	2017-11-10			
Parker	Delaney	2017-11-26			

# EXERCISE ITERATION 2

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Phillips	Daryl	2017-12-12			
Richardson	Tracey	2017-12-28			
Roberts	Dallas	2016-01-13			
Rodriguez	Cameron	2016-01-29			
Sanchez	Farley	2016-02-14			
Smith	Abi	2016-03-01			
Taylor	Avi	2016-03-17			
Thompson	Briar	2016-04-02			
Walker	Carol	2016-04-18			
White	Bo	2016-05-04			
Wilson	Autumn	2016-05-20			
Young	Cassidy	2016-06-05			

# EXERCISE ITERATION 2

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Allen	Casey	2017-01-10			
Bailey	Haven	2017-01-26			
Bell	Hartley	2017-02-11			
Campbell	Dee	2017-02-27			
Clark	Cadence	2017-03-15			
Cook	Garland	2017-03-31			
Cox	Trinidad	2017-04-16			
Edwards	Dominique	2017-05-02			
Evans	Diamond	2017-05-10			
Garcia	Brier	2017-05-18			
Gonzalez	Corey	2017-05-26			
Green	Chris	2017-06-03			
Hall	Carson	2017-06-11			
Harris	Brady	2017-06-19			
Hernandez	Chance	2017-06-27			
Hill	Cherokee	2017-07-05			
Howard	Val	2017-07-13			
Jackson	Bliss	2017-07-21			
Johnson	Addison	2017-07-29			
Jones	Alpha	2017-08-06			
King	Charley	2017-08-14			
Lee	Carlin	2017-08-22			
Lopez	Cheng	2017-09-07			
Martinez	Brin	2017-09-23			
Mitchell	Dakota	2017-10-09			
Morgan	Harper	2017-10-25			
Murphy	Haru	2017-11-10			
Parker	Delaney	2017-11-26			

# EXERCISE ITERATION 2

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Phillips	Daryl	2017-12-12			
Richardson	Tracey	2017-12-28			
Roberts	Dallas	2016-01-13			
Rodriguez	Cameron	2016-01-29			
Sanchez	Farley	2016-02-14			
Smith	Abi	2016-03-01			
Taylor	Avi	2016-03-17			
Thompson	Briar	2016-04-02			
Walker	Carol	2016-04-18			
White	Bo	2016-05-04			
Wilson	Autumn	2016-05-20			
Young	Cassidy	2016-06-05			

# EXERCISE ITERATION 2

## Student Assembly Roster

Last Name	Student	Birthday	Class A	Class B
Allen	Casey	2017-01-10		
Bailey	Haven	2017-01-26		
Bell	Hartley	2017-02-11		
Campbell	Dee	2017-02-27		
Clark	Cadence	2017-03-15		
Cook	Garland	2017-03-31		
Cox	Trinidad	2017-04-16		
Edwards	Dominique	2017-05-02		
Evans	Diamond	2017-05-10		
Garcia	Brier	2017-05-18		
Gonzalez	Corey	2017-05-26		
Green	Chris	2017-06-03		
Hall	Carson	2017-06-11		
Harris	Brady	2017-06-19		
Hernandez	Chance	2017-06-27		
Hill	Cherokee	2017-07-05		
Howard	Val	2017-07-13		
Jackson	Bliss	2017-07-21		
Johnson	Addison	2017-07-29		
Jones	Alpha	2017-08-06		
King	Charley	2017-08-14		
Lee	Carlin	2017-08-22		
Lopez	Cheng	2017-09-07		
Martinez	Brin	2017-09-23		
Mitchell	Dakota	2017-10-09		
Morgan	Harper	2017-10-25		
Murphy	Haru	2017-11-10		
Parker	Delaney	2017-11-26		

# EXERCISE ITERATION 2

## Student Assembly Roster

Last Name	Student	Birthday	Class A	Class B
Phillips	Daryl	2017-12-12		
Richardson	Tracey	2017-12-28		
Roberts	Dallas	2016-01-13		
Rodriguez	Cameron	2016-01-29		
Sanchez	Farley	2016-02-14		
Smith	Abi	2016-03-01		
Taylor	Avi	2016-03-17		
Thompson	Briar	2016-04-02		
Walker	Carol	2016-04-18		
White	Bo	2016-05-04		
Wilson	Autumn	2016-05-20		
Young	Cassidy	2016-06-05		

# EXERCISE ITERATION 2

## Class A Roster

Present?	Last Name	Student	Parent	Birthday	Allergies	Address
	Allen	Casey	Merle	2017-01-10	None	1 South St.
	Bell	Hartley	Spirit	2017-02-11	None	2 South St.
	Clark	Cadence	Lore	2017-03-15	None	3 South St.
	Cox	Trinidad	Tate	2017-04-16	None	4 South St.
	Evans	Diamond	Sam	2017-05-10	None	5 North Ave.
	Gonzalez	Corey	Reagan	2017-05-26	Shellfish	5 East Dr.
	Hall	Carson	Meredith	2017-06-11	None	6 North Ave.
	Hernandez	Chance	Morgan	2017-06-27	None	6 East Dr.
	Howard	Val	Taylor	2017-07-13	Soy	7 North Ave.
	Johnson	Addison	Jaden	2017-07-29	None	7 East Dr.
	King	Charley	Nevada	2017-08-14	None	8 North Ave.
	Lopez	Cheng	Pat	2017-09-07	None	8 West Blvd.
	Mitchell	Dakota	Riley	2017-10-09	Peanuts	9 West Blvd.
	Murphy	Haru	Stacey	2017-11-10	None	100 West Blvd.
	Phillips	Daryl	Rowan	2017-12-12	None	200 West Blvd.
	Roberts	Dallas	Robbie	2016-01-13	None	300 West Blvd.
	Sanchez	Farley	Shelby	2016-02-14	Dust	400 West Blvd.
	Taylor	Avi	Kendall	2016-03-17	None	500 West Blvd.
	Walker	Carol	Mel	2016-04-18	None	600 West Blvd.
	Wilson	Autumn	Kelly	2016-05-20	None	700 West Blvd.

# EXERCISE ITERATION 2

## Class B Roster

Present?	Last Name	Student	Parent	Birthday	Allergies	Address
	Bailey	Haven	Steph	2017-01-26	None	1 West Blvd.
	Campbell	Dee	Ruby	2017-02-27	Dairy	2 West Blvd.
	Cook	Garland	Sky	2017-03-31	Tree Nuts	3 West Blvd.
	Edwards	Dominique	Sandy	2017-05-02	None	4 West Blvd.
	Garcia	Brier	Lindsay	2017-05-18	None	5 South St.
	Green	Chris	Piper	2017-06-03	Eggs	5 West Blvd.
	Harris	Brady	Lee	2017-06-19	None	6 South St.
	Hill	Cherokee	Peyton	2017-07-05	None	6 West Blvd.
	Jackson	Bliss	Lark	2017-07-21	None	7 South St.
	Jones	Alpha	Jaswinder	2017-08-06	None	7 West Blvd.
	Lee	Carlin	Madison	2017-08-22	Lobster	8 South St.
	Martinez	Brin	Logan	2017-09-23	None	9 South St.
	Morgan	Harper	Sparrow	2017-10-25	None	100 South St.
	Parker	Delaney	Rudo	2017-11-26	None	200 South St.
	Richardson	Tracey	Tanner	2017-12-28	None	300 South St.
	Rodriguez	Cameron	Mackenzie	2016-01-29	None	400 South St.
	Smith	Abi	Hunter	2016-03-01	None	500 South St.
	Thompson	Briar	Leslie	2016-04-02	None	600 South St.
	White	Bo	Lauren	2016-05-04	None	700 South St.
	Young	Cassidy	Mickey	2016-06-05	None	800 South St.

# EXERCISE ITERATION 3

**Class A Roster - Page 10**

**Class B Roster - Page 11**

# EXERCISE ITERATION 3

## Instructor/Exercise Lead Checklist:

- Assign an Incident Commander (IC).
- Have the IC assign supervisors and a scribe.
- Lead the IC, supervisors, and scribe on a “leaders recon” to come up with a plan and layout (5-10 minutes max).
- Supervisors go back to their team members and brief them on the plan and layout, they can walk their team through the layout if they choose to do so.
- Supervisors lead their teams as they set up their assigned stations or areas.
- Once Students and Parents are assigned, place Class Leaders with classes.
- Have Class Leaders lead Students into the assembly area (for this scenario, they will be on-site while the setup occurs).
- Have the Student Assembly Supervisor count the Students and Class Leaders and forward that number to the IC.
- The Student Assembly Supervisor develops a name-by-name roster of Students and Class Leaders.
- The Student Assembly Supervisor sends a copy of the name-by-name roster to the Parent Check-in Area Accountant
- IC checks with all Supervisors
- IC makes the call to begin
- Reunification begins
- Once all Students are reunified, prompt the IC to request the Accountant and Student Assembly Supervisor cross reference rosters to ensure no one is missing.
- End Exercise
- Walk the Student group through the process so they get to see it
- Conduct AAR/Debrief
- For Debrief go position by position and ask them: “Tell me your thoughts. What went well? What could be improved?”
  - Order:
    1. Greeter Supervisor
    2. Greeter Team
    3. Check-In Area Supervisor
    4. Checkers
    5. Accountants
    6. Reunification Area Supervisor
    7. Reunifiers
    8. Student Assembly Area Supervisor
    9. Class Leaders
    10. Students
    11. Exit Director
    12. Parents
- End with any final thoughts or observations

# EXERCISE ITERATION 3

## Instructor/Exercise Lead Checklist:

- Assign an Incident Commander (IC).
- Have the IC assign supervisors and a scribe.
- Lead the IC, supervisors, and scribe on a “leaders recon” to come up with a plan and layout (5-10 minutes max).
- Supervisors go back to their team members and brief them on the plan and layout, they can walk their team through the layout if they choose to do so.
- Supervisors lead their teams as they set up their assigned stations or areas.
- Once Students and Parents are assigned, place Class Leaders with classes.
- Have Class Leaders lead Students into the assembly area (for this scenario, they will be on-site while the setup occurs).
- Have the Student Assembly Supervisor count the Students and Class Leaders and forward that number to the IC.
- The Student Assembly Supervisor develops a name-by-name roster of Students and Class Leaders.
- The Student Assembly Supervisor sends a copy of the name-by-name roster to the Parent Check-in Area Accountant
- IC checks with all Supervisors
- IC makes the call to begin
- Reunification begins
- Once all Students are reunified, prompt the IC to request the Accountant and Student Assembly Supervisor cross reference rosters to ensure no one is missing.
- End Exercise
- Walk the Student group through the process so they get to see it
- Conduct AAR/Debrief
- For Debrief go position by position and ask them: “Tell me your thoughts. What went well? What could be improved?”
  - Order:
    13. Greeter Supervisor
    14. Greeter Team
    15. Check-In Area Supervisor
    16. Checkers
    17. Accountants
    18. Reunification Area Supervisor
    19. Reunifiers
    20. Student Assembly Area Supervisor
    21. Class Leaders
    22. Students
    23. Exit Director
    24. Parents
- End with any final thoughts or observations

# EXERCISE ITERATION 3

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Adams	Clare	2017-01-02			
Allen	Casey	2017-01-10			
Anderson	Bailey	2017-01-18			
Bailey	Haven	2017-01-26			
Baker	Cody	2017-02-03			
Bell	Hartley	2017-02-11			
Brown	Altair	2017-02-19			
Campbell	Dee	2017-02-27			
Carter	Cruz	2017-03-07			
Clark	Cadence	2017-03-15			
Collins	Drew	2017-03-23			
Cook	Garland	2017-03-31			
Cooper	Tony	2017-04-08			
Cox	Trinidad	2017-04-16			
Davis	Angel	2017-04-24			
Evans	Diamond	2017-05-10			
Gonzalez	Corey	2017-05-26			
Hall	Carson	2017-06-11			
Hernandez	Chance	2017-06-27			
Howard	Val	2017-07-13			
Johnson	Addison	2017-07-29			
King	Charley	2017-08-14			
Lewis	Carey	2017-08-30			
Martin	Brett	2017-09-15			
Miller	Austyn	2017-10-01			
Moore	Avery	2017-10-17			
Morris	Fiore	2017-11-02			

# EXERCISE ITERATION 3

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Nelson	Courtney	2017-11-18			
Perez	Dale	2017-12-04			
Reed	Freddie	2017-12-20			
Rivera	Hayden	2016-01-05			
Robinson	Brook	2016-01-21			
Rogers	Frankie	2016-02-06			
Scott	Cheyenne	2016-02-22			
Stewart	Ellery	2016-03-09			
Thomas	Blair	2016-03-25			
Turner	Dana	2016-04-10			
Ward	Whitney	2016-04-26			
Williams	Alex	2016-05-12			
Wright	Charlie	2016-05-28			

# EXERCISE ITERATION 3

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Adams	Clare	2017-01-02			
Allen	Casey	2017-01-10			
Anderson	Bailey	2017-01-18			
Bailey	Haven	2017-01-26			
Baker	Cody	2017-02-03			
Bell	Hartley	2017-02-11			
Brown	Altair	2017-02-19			
Campbell	Dee	2017-02-27			
Carter	Cruz	2017-03-07			
Clark	Cadence	2017-03-15			
Collins	Drew	2017-03-23			
Cook	Garland	2017-03-31			
Cooper	Tony	2017-04-08			
Cox	Trinidad	2017-04-16			
Davis	Angel	2017-04-24			
Evans	Diamond	2017-05-10			
Gonzalez	Corey	2017-05-26			
Hall	Carson	2017-06-11			
Hernandez	Chance	2017-06-27			
Howard	Val	2017-07-13			
Johnson	Addison	2017-07-29			
King	Charley	2017-08-14			
Lewis	Carey	2017-08-30			
Martin	Brett	2017-09-15			
Miller	Austyn	2017-10-01			
Moore	Avery	2017-10-17			
Morris	Fiore	2017-11-02			
Nelson	Courtney	2017-11-18			

# EXERCISE ITERATION 3

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Perez	Dale	2017-12-04			
Reed	Freddie	2017-12-20			
Rivera	Hayden	2016-01-05			
Robinson	Brook	2016-01-21			
Rogers	Frankie	2016-02-06			
Scott	Cheyenne	2016-02-22			
Stewart	Ellery	2016-03-09			
Thomas	Blair	2016-03-25			
Turner	Dana	2016-04-10			
Ward	Whitney	2016-04-26			
Williams	Alex	2016-05-12			
Wright	Charlie	2016-05-28			

# EXERCISE ITERATION 3

## Student Assembly Roster

Last Name	Student	Birthday	Class A	Class B
Adams	Clare	2017-01-02		
Allen	Casey	2017-01-10		
Anderson	Bailey	2017-01-18		
Bailey	Haven	2017-01-26		
Baker	Cody	2017-02-03		
Bell	Hartley	2017-02-11		
Brown	Altair	2017-02-19		
Campbell	Dee	2017-02-27		
Carter	Cruz	2017-03-07		
Clark	Cadence	2017-03-15		
Collins	Drew	2017-03-23		
Cook	Garland	2017-03-31		
Cooper	Tony	2017-04-08		
Cox	Trinidad	2017-04-16		
Davis	Angel	2017-04-24		
Evans	Diamond	2017-05-10		
Gonzalez	Corey	2017-05-26		
Hall	Carson	2017-06-11		
Hernandez	Chance	2017-06-27		
Howard	Val	2017-07-13		
Johnson	Addison	2017-07-29		
King	Charley	2017-08-14		
Lewis	Carey	2017-08-30		
Martin	Brett	2017-09-15		
Miller	Austyn	2017-10-01		
Moore	Avery	2017-10-17		
Morris	Fiore	2017-11-02		
Nelson	Courtney	2017-11-18		

# EXERCISE ITERATION 3

## Student Assembly Roster

Last Name	Student	Birthday	Class A	Class B
Perez	Dale	2017-12-04		
Reed	Freddie	2017-12-20		
Rivera	Hayden	2016-01-05		
Robinson	Brook	2016-01-21		
Rogers	Frankie	2016-02-06		
Scott	Cheyenne	2016-02-22		
Stewart	Ellery	2016-03-09		
Thomas	Blair	2016-03-25		
Turner	Dana	2016-04-10		
Ward	Whitney	2016-04-26		
Williams	Alex	2016-05-12		
Wright	Charlie	2016-05-28		

# EXERCISE ITERATION 3

## Class A Roster

Present?	Last Name	Student	Parent	Birthday	Allergies
	Adams	Clare	Randy	2017-01-02	None
	Anderson	Bailey	Kennedy	2017-01-18	Peanuts
	Baker	Cody	Raven	2017-02-03	Cats and Dogs
	Brown	Altair	Jordan	2017-02-19	Hamsters
	Carter	Cruz	Rene	2017-03-07	None
	Collins	Drew	September	2017-03-23	None
	Cooper	Tony	Sydney	2017-04-08	None
	Davis	Angel	Justice	2017-04-24	None
	Gonzalez	Corey	Reagan	2017-05-26	Shellfish
	Hernandez	Chance	Morgan	2017-06-27	None
	Johnson	Addison	Jaden	2017-07-29	None
	Lewis	Carey	Macy	2017-08-30	None
	Miller	Austyn	Kassidy	2017-10-01	None
	Morris	Fiore	Shelley	2017-11-02	None
	Perez	Dale	Ripley	2017-12-04	Wheat
	Rivera	Hayden	Sunny	2016-01-05	None
	Rogers	Frankie	Sidney	2016-02-06	None
	Stewart	Ellery	Shannon	2016-03-09	None
	Turner	Dana	Robin	2016-04-10	None
	Williams	Alex	Jamie	2016-05-12	None

# EXERCISE ITERATION 3

## Class B Roster

Present?	Last Name	Student	Parent	Birthday	Allergies
	Allen	Casey	Merle	2017-01-10	None
	Bailey	Haven	Steph	2017-01-26	None
	Bell	Hartley	Spirit	2017-02-11	None
	Campbell	Dee	Ruby	2017-02-27	Dairy
	Clark	Cadence	Lore	2017-03-15	None
	Cook	Garland	Sky	2017-03-31	Tree Nuts
	Cox	Trinidad	Tate	2017-04-16	None
	Evans	Diamond	Sam	2017-05-10	None
	Hall	Carson	Meredith	2017-06-11	None
	Howard	Val	Taylor	2017-07-13	Soy
	King	Charley	Nevada	2017-08-14	None
	Martin	Brett	Lesley	2017-09-15	Soy
	Moore	Avery	Kelsey	2017-10-17	Milk
	Nelson	Courtney	Reese	2017-11-18	None
	Reed	Freddie	Silver	2017-12-20	None
	Robinson	Brook	London	2016-01-21	None
	Scott	Cheyenne	Phoenix	2016-02-22	None
	Thomas	Blair	Kim	2016-03-25	Pollen
	Ward	Whitney	Zorion	2016-04-26	None
	Wright	Charlie	Ocean	2016-05-28	None

# EXERCISE ITERATION 4

**Class A Roster - Page 10**

**Class B Roster - Page 11**

# EXERCISE ITERATION 4

## Instructor/Exercise Lead Checklist:

- Assign an Incident Commander (IC).
  - Have the IC assign supervisors and a scribe.
  - Lead the IC, supervisors, and scribe on a “leaders recon” to come up with a plan and layout (5-10 minutes max).
  - Supervisors go back to their team members and brief them on the plan and layout, they can walk their team through the layout if they choose to do so.
  - Supervisors lead their teams as they set up their assigned stations or areas.
  - Once Students and Parents are assigned, place Class Leaders with classes.
  - Have Class Leaders lead Students into the assembly area (for this scenario, they will be on-site while the setup occurs).
  - Have the Student Assembly Supervisor count the Students and Class Leaders and forward that number to the IC.
  - The Student Assembly Supervisor develops a name-by-name roster of Students and Class Leaders.
  - The Student Assembly Supervisor sends a copy of the name-by-name roster to the Parent Check-in Area Accountant
  - IC checks with all Supervisors
  - IC makes the call to begin
  - Reunification begins
  - Once all Students are reunified, prompt the IC to request the Accountant and Student Assembly Supervisor cross reference rosters to ensure no one is missing.
  - End Exercise
  - Walk the Student group through the process so they get to see it
- Conduct AAR/Debrief
  - For Debrief go position by position and ask them: “Tell me your thoughts. What went well? What could be improved?”
    - Order:
      1. Greeter Supervisor
      2. Greeter Team
      3. Check-In Area Supervisor
      4. Checkers
      5. Accountants
      6. Reunification Area Supervisor
      7. Reunifiers
      8. Student Assembly Area Supervisor
      9. Class Leaders
      10. Students
      11. Exit Director
      12. Parents
  - End with any final thoughts or observations

# EXERCISE ITERATION 4

## Instructor/Exercise Lead Checklist:

- Assign an Incident Commander (IC).
  - Have the IC assign supervisors and a scribe.
  - Lead the IC, supervisors, and scribe on a “leaders recon” to come up with a plan and layout (5-10 minutes max).
  - Supervisors go back to their team members and brief them on the plan and layout, they can walk their team through the layout if they choose to do so.
  - Supervisors lead their teams as they set up their assigned stations or areas.
  - Once Students and Parents are assigned, place Class Leaders with classes.
  - Have Class Leaders lead Students into the assembly area (for this scenario, they will be on-site while the setup occurs).
  - Have the Student Assembly Supervisor count the Students and Class Leaders and forward that number to the IC.
  - The Student Assembly Supervisor develops a name-by-name roster of Students and Class Leaders.
  - The Student Assembly Supervisor sends a copy of the name-by-name roster to the Parent Check-in Area Accountant
  - IC checks with all Supervisors
  - IC makes the call to begin
  - Reunification begins
  - Once all Students are reunified, prompt the IC to request the Accountant and Student Assembly Supervisor cross reference rosters to ensure no one is missing.
  - End Exercise
  - Walk the Student group through the process so they get to see it
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  - For Debrief go position by position and ask them: “Tell me your thoughts. What went well? What could be improved?”
    - Order:
      13. Greeter Supervisor
      14. Greeter Team
      15. Check-In Area Supervisor
      16. Checkers
      17. Accountants
      18. Reunification Area Supervisor
      19. Reunifiers
      20. Student Assembly Area Supervisor
      21. Class Leaders
      22. Students
      23. Exit Director
      24. Parents
  - End with any final thoughts or observations

# EXERCISE ITERATION 4

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Anderson	Bailey	2017-01-18			
Bailey	Haven	2017-01-26			
Baker	Cody	2017-02-03			
Brown	Altair	2017-02-19			
Carter	Cruz	2017-03-07			
Collins	Drew	2017-03-23			
Cook	Garland	2017-03-31			
Davis	Angel	2017-04-24			
Edwards	Dominique	2017-05-02			
Garcia	Brier	2017-05-18			
Green	Chris	2017-06-03			
Harris	Brady	2017-06-19			
Hill	Cherokee	2017-07-05			
Jackson	Bliss	2017-07-21			
Jones	Alpha	2017-08-06			
Lee	Carlin	2017-08-22			
Lewis	Carey	2017-08-30			
Martin	Brett	2017-09-15			
Mitchell	Dakota	2017-10-09			
Moore	Avery	2017-10-17			
Morris	Fiore	2017-11-02			
Parker	Delaney	2017-11-26			
Perez	Dale	2017-12-04			
Phillips	Daryl	2017-12-12			
Richardson	Tracey	2017-12-28			
Roberts	Dallas	2016-01-13			
Rodriguez	Cameron	2016-01-29			
Sanchez	Farley	2016-02-14			

# EXERCISE ITERATION 4

## Check-In Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Scott	Cheyenne	2016-02-22			
Smith	Abi	2016-03-01			
Taylor	Avi	2016-03-17			
Thompson	Briar	2016-04-02			
Turner	Dana	2016-04-10			
Walker	Carol	2016-04-18			
Ward	Whitney	2016-04-26			
White	Bo	2016-05-04			
Williams	Alex	2016-05-12			
Wilson	Autumn	2016-05-20			
Wright	Charlie	2016-05-28			
Young	Cassidy	2016-06-05			

# EXERCISE ITERATION 4

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Anderson	Bailey	2017-01-18			
Bailey	Haven	2017-01-26			
Baker	Cody	2017-02-03			
Brown	Altair	2017-02-19			
Carter	Cruz	2017-03-07			
Collins	Drew	2017-03-23			
Cook	Garland	2017-03-31			
Davis	Angel	2017-04-24			
Edwards	Dominique	2017-05-02			
Garcia	Brier	2017-05-18			
Green	Chris	2017-06-03			
Harris	Brady	2017-06-19			
Hill	Cherokee	2017-07-05			
Jackson	Bliss	2017-07-21			
Jones	Alpha	2017-08-06			
Lee	Carlin	2017-08-22			
Lewis	Carey	2017-08-30			
Martin	Brett	2017-09-15			
Mitchell	Dakota	2017-10-09			
Moore	Avery	2017-10-17			
Morris	Fiore	2017-11-02			
Parker	Delaney	2017-11-26			
Perez	Dale	2017-12-04			
Phillips	Daryl	2017-12-12			
Richardson	Tracey	2017-12-28			
Roberts	Dallas	2016-01-13			
Rodriguez	Cameron	2016-01-29			
Sanchez	Farley	2016-02-14			

# EXERCISE ITERATION 4

## Exit Accountant Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Scott	Cheyenne	2016-02-22			
Smith	Abi	2016-03-01			
Taylor	Avi	2016-03-17			
Thompson	Briar	2016-04-02			
Turner	Dana	2016-04-10			
Walker	Carol	2016-04-18			
Ward	Whitney	2016-04-26			
White	Bo	2016-05-04			
Williams	Alex	2016-05-12			
Wilson	Autumn	2016-05-20			
Wright	Charlie	2016-05-28			
Young	Cassidy	2016-06-05			

# EXERCISE ITERATION 4

## Student Assembly Roster

Last Name	First Name	Birthday	On-Site?	Checked Out?	Time
Anderson	Bailey	2017-01-18			
Bailey	Haven	2017-01-26			
Baker	Cody	2017-02-03			
Brown	Altair	2017-02-19			
Carter	Cruz	2017-03-07			
Collins	Drew	2017-03-23			
Cook	Garland	2017-03-31			
Davis	Angel	2017-04-24			
Edwards	Dominique	2017-05-02			
Garcia	Brier	2017-05-18			
Green	Chris	2017-06-03			
Harris	Brady	2017-06-19			
Hill	Cherokee	2017-07-05			
Jackson	Bliss	2017-07-21			
Jones	Alpha	2017-08-06			
Lee	Carlin	2017-08-22			
Lewis	Carey	2017-08-30			
Martin	Brett	2017-09-15			
Mitchell	Dakota	2017-10-09			
Moore	Avery	2017-10-17			
Morris	Fiore	2017-11-02			
Parker	Delaney	2017-11-26			
Perez	Dale	2017-12-04			
Phillips	Daryl	2017-12-12			
Richardson	Tracey	2017-12-28			
Roberts	Dallas	2016-01-13			
Rodriguez	Cameron	2016-01-29			
Sanchez	Farley	2016-02-14			

# EXERCISE ITERATION 4

## Student Assembly Roster

Last Name	First Name	Birthday	On-Site?	Time	Notes
Scott	Cheyenne	2016-02-22			
Smith	Abi	2016-03-01			
Taylor	Avi	2016-03-17			
Thompson	Briar	2016-04-02			
Turner	Dana	2016-04-10			
Walker	Carol	2016-04-18			
Ward	Whitney	2016-04-26			
White	Bo	2016-05-04			
Williams	Alex	2016-05-12			
Wilson	Autumn	2016-05-20			
Wright	Charlie	2016-05-28			
Young	Cassidy	2016-06-05			

# EXERCISE ITERATION 4

## Class A Roster

Present?	Last Name	Student	Parent	Birthday	Allergies
	Anderson	Bailey	Kennedy	2017-01-18	Peanuts
	Baker	Cody	Raven	2017-02-03	Cats and Dogs
	Carter	Cruz	Rene	2017-03-07	None
	Cook	Garland	Sky	2017-03-31	Tree Nuts
	Edwards	Dominique	Sandy	2017-05-02	None
	Green	Chris	Piper	2017-06-03	Eggs
	Hill	Cherokee	Peyton	2017-07-05	None
	Jones	Alpha	Jaswinder	2017-08-06	None
	Lewis	Carey	Macy	2017-08-30	None
	Mitchell	Dakota	Riley	2017-10-09	Peanuts
	Morris	Fiore	Shelley	2017-11-02	None
	Perez	Dale	Ripley	2017-12-04	Wheat
	Richardson	Tracey	Tanner	2017-12-28	None
	Rodriguez	Cameron	Mackenzie	2016-01-29	None
	Scott	Cheyenne	Phoenix	2016-02-22	None
	Taylor	Avi	Kendall	2016-03-17	None
	Turner	Dana	Robin	2016-04-10	None
	Ward	Whitney	Zorion	2016-04-26	None
	Williams	Alex	Jamie	2016-05-12	None
	Wright	Charlie	Ocean	2016-05-28	None

# EXERCISE ITERATION 4

## Class B Roster

Present?	Last Name	Student	Parent	Birthday	Allergies
	Bailey	Haven	Steph	2017-01-26	None
	Brown	Altair	Jordan	2017-02-19	Hamsters
	Collins	Drew	September	2017-03-23	None
	Davis	Angel	Justice	2017-04-24	None
	Garcia	Brier	Lindsay	2017-05-18	None
	Harris	Brady	Lee	2017-06-19	None
	Jackson	Bliss	Lark	2017-07-21	None
	Lee	Carlin	Madison	2017-08-22	Lobster
	Martin	Brett	Lesley	2017-09-15	Soy
	Moore	Avery	Kelsey	2017-10-17	Milk
	Parker	Delaney	Rudo	2017-11-26	None
	Phillips	Daryl	Rowan	2017-12-12	None
	Roberts	Dallas	Robbie	2016-01-13	None
	Sanchez	Farley	Shelby	2016-02-14	Dust
	Smith	Abi	Hunter	2016-03-01	None
	Thompson	Briar	Leslie	2016-04-02	None
	Walker	Carol	Mel	2016-04-18	None
	White	Bo	Lauren	2016-05-04	None
	Wilson	Autumn	Kelly	2016-05-20	None
	Young	Cassidy	Mickey	2016-06-05	None